

Department of Labor and Employment
Regional Office No. 7
3rd and 4th Floors, DOLE-RO VII Building, Gen. Maxilom corner Gorordo Avenues, Cebu City
Tel. No. (032) 266-9722; Telefax (032) 416-6167

FEBRUARY 17, 2021

NOTICE OF FILING OF APPLICATION FOR ALIEN EMPLOYMENT PERMIT (AEP)

Notice is hereby given that the following employers have filed with this Regional Office application/s for Alien Employment Permit/s:

No.	Name and Address of Employer	Name & Nationality of the Foreign National	Position and Brief Description of Duties & Functions	Qualifications	Monthly Salary Range and Other Benefits, if there are any
1	DA'ASIA TRAVEL AND TOURS INC. 3/F, B. Crisologo Building, A.S. Fortuna St., Bakilid, Mandaue City, Cebu	JEGU NOH Korean	CUSTOMER SERVICE REPRESENTATIVE -Maintaining a positive, empathetic and professional attitude toward customers at all times and responding promptly to customer inquiries. -Communicating with customers through various channels and acknowledging and resolving customer complaints and knowing our products inside and out so that you can answer questions. -Processing orders, forms, applications, and requests and keeping records of customer interactions, transactions, comments and complaints. -Communicating and coordinating with colleagues as necessary and providing feedback on the efficiency of the customer service process. -Managing a team of junior customer service representatives and ensure customer satisfaction and provide professional customer support.	-High School Graduate -With 1 year experience on Customer Service Representative works and other related job functions. -Can relate well, speak & understand foreign language especially to Korean national.	Php25,000.00 and with additional benefits such as housing accommodation, meal and transportation allowances.

2	HARIMEN, INC. G/F E-Mall, Leon Kilat St., N. Bacalso St., Cebu City	SEONG JUN LEE Korean	MARKETING SALES OFFICER -To plan and oversee the organization’s marketing activities and campaigns and ensure that all marketing operations are successful in meeting the goals set by management; -To ensure that the marketing efforts of the company add the highest value to its business. -Contribute in the implementation of marketing strategies; Support the marketing manager in overseeing the department’s operations. -Organize and attend marketing activities or events to raise brand awareness.	-College Graduate -With 1 year experience on Marketing Sales Officer works and other related job functions. -Can relate well, speak & understand foreign language especially to Korean national.	Php25,000.00 and with additional benefits such as housing accommodation, meal and transportation allowances.
3	FEIFANDA CATERING SERVICES Marnilla Town House, Sitio Bisa, Brgy. Mactan, Lapu-Lapu City, Cebu	JAEHYEOK CHOI Korean	KOREAN MARKETING CONSULTANT -Conduct an all-around research based on the customer’s products or services -Suggests proper marketing decisions on the subjects of budgets and approaches ensuring clients reach their sales objectives. -Furnish the clients with convenient marketing advice and suggestions.	-College Graduate -Can speak moderate English -Highly motivated -Good interpersonal skills.	Php35,000.00 including meal and accommodation
4	ATOMED CEBU INC. MEPZ II, Basak, Lapu-Lapu City, Cebu	YUKIKO FUJIMAKI Japanese	QA ANALYST/ INTERPRETER -Facilitate and monitor AMC special/urgent request (e.g. ROS, other request made by email) -Perform product evaluation testing for new parts and product introduce to AMC -Facilitate external (customer) claim management such as initiate interim action, coordinate with process owner and assist in cause analysis investigation and formulation of countermeasure to prevent recurrence -Reporting of claim action plan to customer service representative -Liaise with AMC group regarding quality-related matters such as product claims, production defect for clarification and proper disposition -Act as Japanese language interpreter	-At least college level or vocational/short course certificate -Has relevant work experience for 1 year in manufacturing set-up with Japanese translation and interpretation	Php25,000.00 monthly salary Meal allowance, transportation allowance, and government mandated benefits

5	UY MASUY WINE FACTORY INCORPORATED 2041 M.J Cuenco Ave., Mabolo, Cebu City	KYLE DOUGLAS JENNERMANN Canadian	PRODUCER -Coordinating and planning of various aspects of film production, such as selecting the script; -Coordinating writing, directing and editing and arranging financing; -Shaping the project from selection; -Oversees one or more aspects of video production on a television program; -Assigning/delegating tasks to the production staff; -Work in a fast-paced environment; -Coordinate the activities of writers, director and managers throughout the production; -Monitor post-production processes in order to ensure accurate completion of all details; -Determine production size, content and budget, establishing details such as production schedules and management policies; -Conduct meetings with the staff to discuss production progress and to ensure production objectives are attained; -Write and submit proposals to bid on contracts for projects; -Perform administrative duties such as preparing operational reports, distributing rehearsal call sheets and script copies and arrange rehearsals; -Maintain knowledge of minimum wages and working conditions established by unions and/or associations of actors and technicians; -Negotiate with parties including independent producers and the distributors and broadcasters who will be handling competed productions.	-Wide scope of outreach through social media platforms; -High degree of recognition, trust, respect and awareness amongst people; -Good communication skills verbally and/or through writing;	Php35,000.00 monthly salary Government mandated benefits
6	SINGH DHAMRAIT LENDING CORPORATION Purok Morado, Pilit Cabanalan, Mandaue City, Cebu	SURJIT SINGH Indian	MARKETING OFFICER -Create media and press releases and assists product presentations -Lease with the clients. Prepare quotations and negotiating with the prices and other issues. -Manage products that are used for the marketing purpose such as leaflets, posters, and advertisements in television, magazine and newspapers, etc.	-High School Graduate -With 1 year experience on Marketing Officer works and other related job functions. -Can relate well, speak & understand foreign language especially to Indian national.	Php25,000.00 and with additional benefits such as housing accommodation, meal and transportation allowances.

			<ul style="list-style-type: none"> -Plan budget of advertising and negotiate with the ad agencies and leasing additional services for them. -Prepare monthly expenditure report of the advertisements, promotions events and all types of expenses involved in marketing a product. -Monitor the impact of the marketing strategies adapted on the sales of the product and make necessary amendments in the strategies. 		
7	HOTCHI SRL AGRI-INDUSTRIAL CORPORATION Manguiao, Asturias, Cebu	BONGYOUNG KIM Korean	MARKETING SALES OFFICER <ul style="list-style-type: none"> -To plan and oversee the organization's marketing activities and campaigns and ensure that all marketing operations are successful in meeting the goals set by management; -To ensure that the marketing efforts of the company add the highest value to its business. -Contribute in the implementation of marketing strategies; Support the marketing manager in overseeing the department's operations. -Organize and attend marketing activities or events to raise brand awareness. 	<ul style="list-style-type: none"> -College Graduate -With 1 year experience on Marketing Sales Officer works and other related job functions. -Can relate well, speak & understand foreign language especially to Korean national. 	Php25,000.00 and with additional benefits such as housing accommodation, meal and transportation allowances.

Any person in the Philippines who is competent, able, and willing to perform the services for which the foreign national is desired may file an objection at the DOLE Regional Office within 30 days after this publication.

Please inform the DOLE Regional Office if you have any information on criminal offense committed by the foreign national.

SALOME O. SIATON
Regional Director