

Department of Labor and Employment  
Regional Office No. 7  
3<sup>rd</sup> and 4<sup>th</sup> Floors, DOLE-RO VII Building, Gen. Maxilom corner Gorordo Avenues, Cebu City  
Tel. No. (032) 266-9722; Telefax (032) 416-6167

MARCH 21, 2021

## NOTICE OF FILING OF APPLICATION FOR ALIEN EMPLOYMENT PERMIT (AEP)

Notice is hereby given that the following employers have filed with this Regional Office application/s for Alien Employment Permit/s:

No.	Name and Address of Employer	Name & Nationality of the Foreign National	Position and Brief Description of Duties & Functions	Qualifications	Monthly Salary Range and Other Benefits, if there are any
1	<b>BUFFET MASTER RESTAURANT</b> City Times Square 1, Mandaue City, Cebu	<b>LULING LIU</b> Chinese	<b>PURCHASING OFFICER</b> -Making orders for Chinese foods supplies. -Communicate Chinese food suppliers through internet. -Monitor and maintenance of storage of Chinese foods. -Inventory and classifications of Chinese foods in the warehouse. -Conduct product research and outsourcing new suppliers and vendors. -Coordinating with the delivery team and following up on delays or orders that have been rescheduled.	-2 years experience as Purchasing Officer for Chinese ingredients and foods supplies. -Excellent network and time management skills. -Superb communication and negotiation skills both in Chinese and Mandarin languages. -Proficiency in the relevant software programs	Php60,000.00 monthly salary Free board and lodging Php700/day transportation Government mandated benefits Health insurance
2	<b>BUFFET MASTER RESTAURANT</b> City Times Square 1, Mandaue City, Cebu	<b>HUANRONG LIN</b> Chinese	<b>INFORMATION TECHNOLOGY OFFICER</b> -Programming and Media Advertising designed for Chinese customers. -Monitor and maintain the computer systems and networks of the organization. -Provides technical inputs and feedback on transactions given action or activities undertaken by the office for management information and decision making.	-IT Management experience as information technology officer-for restaurant and hotels. -Proficient in writing and can communicate Chinese and Mandarin languages -Knowledgeable in web programming and media advertising.	Php60,000.00 monthly salary Free board and lodging Php700/day transportation Government mandated benefits Health insurance

			<ul style="list-style-type: none"> <li>-Monitors the implementation of IT projects and programs to ensure completion according to plan specifications within the required time budget.</li> <li>-Profiling, data gathering and information of Chinese suppliers.</li> <li>-Making monthly IT Reports to the General Manager of the company.</li> </ul>		
<b>3</b>	<b>BUFFET MASTER RESTAURANT</b> City Times Square 1, Mandaue City, Cebu	<b>JUNCONG FANG</b> Chinese	<b>ASSISTANT COOK</b> <ul style="list-style-type: none"> <li>-Preparation of ingredients for food to cook for Chinese and mandarin style.</li> <li>-Preparation and checking of foods in the pantry before releasing to dining area.</li> <li>-Maintaining supplies, handing leftovers, testing new recipes, cleaning the kitchen, keep cooking utensils organized and plating dishes.</li> <li>-Inventory of Chinese/Mandarin food supplies in the kitchen.</li> <li>-Making report weekly of Chinese/mandarin food supplies to Chinese Chief Cook.</li> </ul>	<ul style="list-style-type: none"> <li>-2 years experience as Assistant Cook.</li> <li>-Knows systematic procedures in kitchen etiquette.</li> <li>-Has nutrition and menu planning expertise, culinary skills, food storage knowledge, dexterity and teamwork.</li> <li>-With good communication skills both Chinese and Mandarin language</li> </ul>	<b>Php50,000.00</b> monthly salary <b>Free board and lodging</b> <b>Php700/day</b> transportation <b>Government mandated benefits</b> <b>Health insurance</b>

Any person in the Philippines who is competent, able, and willing to perform the services for which the foreign national is desired may file an objection at the DOLE Regional Office within 30 days after this publication.

Please inform the DOLE Regional Office if you have any information on criminal offense committed by the foreign national.

**SALOME O. SIATON**  
**Regional Director**